



Alberta Association of
Professional Paralegals

Awards of Excellence 2021

Nominator Form

Nominee Information:

Name: _____ Email: _____
City/Town of residence: _____ Tele: _____
Place of Employment: _____ Role: _____
Area of Law: _____
Member of the AAPP: yes no unsure If yes: paralegal or legal assistant member
Years in legal profession: _____

Nominator Information:

Name: _____ Email: _____
Address: _____ Tele: _____
Place of Employment: _____ Role: _____
Member of the AAPP: yes no If yes: paralegal or legal assistant member
Area of Law: _____ Years in legal profession: _____
How long have you known the Nominee: _____

You are nominating the Nominee for which award (check up to 3): description of awards is below

- | | | |
|---|--|---|
| <input type="checkbox"/> Volunteer Award | <input type="checkbox"/> Eagle Eye Award (lawyer nominated) | <input type="checkbox"/> Criminal |
| <input type="checkbox"/> Student Award | <input type="checkbox"/> Best teacher (lawyer nominated) | <input type="checkbox"/> Conveyancing |
| <input type="checkbox"/> Instructor Award | <input type="checkbox"/> Above and Beyond Award (lawyer nominated) | <input type="checkbox"/> Family |
| <input type="checkbox"/> Best Mentor | <input type="checkbox"/> Trail Blazer Award | <input type="checkbox"/> Corporate/Commercial |
| <input type="checkbox"/> Litigation | <input type="checkbox"/> Wills & Estates | <input type="checkbox"/> Other: |

The board reserves the right to ensure the nominee is fit into the correct category of award based on the written reasons below.

How has your nominee earned this award? Why do you feel your nominee deserves this acknowledgment? 500 words or less. Anything over 500 words will be disregarded.

Volunteer Award-This award will be presented to the professional who dedicates their time, efforts, knowledge and skills on a voluntary basis within the legal sector outside of their regular paid position.

Eagle Eye Award-Lawyers are encouraged to nominate their legal assistant or paralegal team members who exhibit exemplary skill at catching errors and discrepancies in documents, and correspondence.

Criminal- This award will be presented to the professional who shows an “above expectation” knowledge in the field of criminal law and applies this knowledge daily.

Student Award-Program instructors are encouraged to nominate up to three rising stars within their programs; whether it is based on grades, participation in discussions, effort put forward in grasping concepts or a culmination of the above.

Best teacher-Lawyers and articling students are encouraged to nominate their legal assistant or paralegal professional team member who is known take the time to share information and act as a mentor/navigator to new and upcoming lawyers.

Conveyancing- This award will be presented to the professional who displays the professionalism and expertise in all things conveyancing; documentation, execution of transactions, problem solving, meeting close deadlines and managing relationships with professional institutions.

Program Instructor Award-Students of a Legal Assistant/Paralegal program are encouraged to nominate one of your instructors for being a wealth of knowledge, supporting teacher, consistent facilitator of classes and readily available for questions.

Above and Beyond Award-Lawyers and articling students are encouraged to nominate their legal assistant or paralegal professional team member who consistently shows the initiative to go above and beyond for clients. These individuals regularly go out of their way to make the legal process more comfortable for clients, provide explanations of processes and procedures to clients to create a greater understanding of the process ahead. These professionals brighten the days and lessen the stress of other employees within their office.

Family- This award will be presented to the professional who shows an “above expectation” knowledge in the field of family and applies this knowledge daily.

Best Mentor- This an a “co-worker nominated” award and will be presented to a legal assistant/paralegal professional to acknowledge their willingness to support, teach and encourage new professionals in the legal field and in their learning journey.

Trail Blazer Award-This award will be present to professional paralegals who are branching out and providing exemplary legal support services to individuals, whether in a business setting or independently. This individual displays professional ethics, acknowledgement of the expertise and limitations of paralegals and supports the endeavor to provide access to justice.

Corporate/Commercial- This award will be presented to the professional who shows an “above expectation” knowledge in the field of corporate/commercial law and applies this knowledge daily.

Litigation- This award will be presented to the professional who shows an “above expectation” knowledge in the field of litigation practices and applies this knowledge daily.

Wills & Estates-This award will be presented to the professional who shows an “above expectation” knowledge in the field of wills & estates and applies this knowledge daily.

Other-Legal support professionals, whether titled legal assistant, paralegal, law clerk, provide relied upon support services in their respective fields and places of employment. Government employees, not-for-profit organizations, law firms, insurance brokers, real estate firms all hire and rely on legal support professionals to assist in the smooth daily functioning of their businesses, organizations and departments. This category is intended to recognize those individuals who provide exemplary legal support to their team regardless of what their title may be.